ATHENS REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES
Thursday, October 19, 2023
AGENDA

1. Recognition & Resolutions - John Timmons, recognized as ARLS Board Member Emeritus
2. Call to Order: 3:30 pm
3. Approval of Minutes - July 20, 2023 meeting - Unanimously approved
4. Adopt the October 19, 2023 Meeting Agenda - Unanimously approved
5. Public Comment - none
6. Accept the Financial Report FY2024 Q1 - Unanimously accepted. (motioned by Ms. Russell, seconded by Mr. Woods)
7. Regional Reports
    a. Athens-Clarke County
    b. Franklin County
    c. Madison County
    d. Oconee County
    e. Oglethorpe County
8. Director's Report (including any Staff Presentations and Communications)
9. Committee Reports
    a. Finance - none
    b. Personnel - none
    c. Policy - Ms. Shoemaker reported that the Policy Committee reviewed and approved the following policies to be presented to the Board: Collection Management Policy, Adult Programs Policy, ADA Complaint Procedure Policy, Circulation Policy, and E-Device Policy
    d. Nominating - Mr. Lutz reported that with Mr. Timmons' term ending, there will be a Treasurer vacancy on the Executive Board, and the committee would make a recommendation. The Nominating Committee's recommendation was mainly based on term length (years remaining), and skill set. The committee recommended that Katie Morris serve as Treasurer. The Board unanimously approved the recommendation.
10. Old Business - None
11. New Business
    a. Internal Revenue Service Discussion
        - Approval to pay IRS fees and penalties in full - Unanimously approved. (motioned by Ms. Norris, seconded by Mr. Timmons)
        - Approval to pursue $8500.00 abatement - Unanimously approved. (motioned by Ms. Russell, seconded by Ms. Ross)
        - Approval to share Director's Statement regarding the IRS with the public - Unanimously approved. (motioned by Ms. Russell, seconded by Mr. Timmons)
    b. Approval of the FY24 Amended Budget - Unanimously approved. (motioned by Mr. Mason, seconded by Mr. Woods)
    c. Approval of scheduled closings for 2024 - Unanimously approved with no objection.

d. Approval of the following policies:
    - Collection Management Policy
    - Adult Programs Policy
    - ADA Complaint Procedure
    - Circulation Policy
    - E-Device Policy

    Unanimously approved. (motioned by Ms. Terrell, seconded by Ms. Ross)

e. Approve Kim Site, CPA to complete FY23 AUP, cost $5100.00 - Unanimously approved. (motioned by Mr. Garner, seconded by Mr. Mason)

12. Announcements - none
13. Adjourn - 5:03 pm (Unanimously approved)

Board Actions (Unanimously approved)

- **Approval of Nominating Committee's recommendation for Katie Morris to serve as Treasurer**
- **Approval to hold Regional Board meetings at various ARLS branches**
- **Approval of Request for Reconsideration graphic**
- **Approval to pay IRS fees and penalties in full**
- **Approval to pursue $8500.00 abatement to the IRS**
- **Approval to share Director's Statement regarding the IRS with the public.**
- **Approval of the FY24 Amended Budget**
- **Approval of 2024 scheduled closings**
- **Approval of the following policies:**
    - **Collection Management Policy**
    - **Adult Programs Policy**
    - **ADA Complaint Procedure**
    - **Circulation Policy**
    - **E-Device Policy**
- **Approve Kim Site, CPA to complete FY23 AUP, cost $5100.00**